



COMMITTED TO



KNOWLEDGE

PROFESSIONALISM

INTEGRITY

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MEMBERS' REPORT

2007 YEAR IN REVIEW NEW DEVELOPMENTS FOR 2008

The College of Insurance & Professional Studies continues to be 'The Training Institution of choice for the Insurance Industry'.

The College is a registered institution with the University Council of Jamaica and in 2007 applied to have the following programmes accredited:

- Associate Degree in Insurance Management
- Jamaica Insurance Diploma

During the year under review, the College trained Nine Hundred and Fifty-three (953) persons. Several seminars were presented, namely:

- Combatting Motor Vehicle Insurance Fraud
- Getting Things Done – The Art of Stressfree Productivity was presented 3 times.

We continue to train students in Montego Bay, Mandeville and Ocho Rios through Distance Learning.

The following programmes were introduced in 2007:

- Harvard Business School Publishing – E Learning Courses
- Certificate in Loss Adjusting – Motor and Non-motor
- Associate Degree in Insurance Management
- Associate Degree in Business Administration

As you are aware the College launched its website in 2004 which allows persons to access information on the seminars/workshops and courses offered by the College. The website address is www.collegeofinsurance.edu.jm

We are also offering advertisements on our website. Information on advertising rates is available from the College.

In 2006 the College of Insurance & Professional Studies launched a book drive in order to upgrade the facilities of the library. We wish to thank those companies who made contributions and advise that this book drive continues for 2008. We look forward to your further contributions.

Look out for our exciting Seminars/Workshops planned for 2008. Seminars will be held monthly and the following seminars are planned for the first 4 months:

Creating a Paperless Office	February 20, 2008
Anti Money Laundering	March 18, 2008
Reinsurance Workshop	April 15, 16, 17, 2008

We take this opportunity to remind you that we have facilities for rental and we offer full conference packages.

We can also arrange seminars or workshops tailored to your specific needs; tutorials for Sales Representative Examinations are also offered at CIPS.

Our new Administration Software allows students to register for courses and seminars on line. Retrieval of Grades online is also available. Students will also be able to view the status of their registration.

Students can also make requests for transcripts online.

For 2008, our Membership Fee structure has changed. Companies with under twenty (20) permanent/contract employees will be required to pay a total of Fifteen Thousand Dollars (\$15,000.00). Companies with over twenty (20) permanent/contract employees; will be required to pay Seven Hundred and Fifty Dollars (\$750.00) per person.

Member Companies of the College receive the following benefits:

- **A fifteen percent (15%) discount on all courses, seminars and workshops.**
- **Waiver of registration fees for courses.**
- **A twenty percent (20%) discount on room rentals and use of equipment.**
- **Eligible to be nominated as Directors of the College at our Annual General Meeting.**

We ask that you complete the enclosed Membership Declaration Form and forward your contribution to us by Monday, February 25, 2008.

We encourage all employees in the Insurance industry to take advantage of our new and exciting course offerings, details of which have already been circulated.

We wish to thank the Insurance Companies, Brokers and Agencies who continue to participate in the programmes offered by the College, as well as the individuals who attend the College and participate in the courses offered. We look forward to your continued feedback and participation in 2008.

Annette Robotham
General Manager