

AMENDMENTS TO STUDENT HANDBOOK

Parking : the College has facilities to park only a specific number of vehicles. The gate will be closed once the parking lot is full. Students can park on Richmond Avenue as well as in the General Accident Parking Lot.

Security : Security is provided to help to ensure the safety of all students. However, we all need to be conscious of our personal security, and there are many ways we can help to ensure our own safety. The following are some personal security tips:

- When leaving the premises, try to leave in groups. There is usually safety in numbers.
- Don't stand around talking on the road. Once you leave the premises try to get into your mode of transport as quickly as possible.
- Hold your personal belongings very carefully.
- Be aware of your surroundings.
- Pay keen attention to persons who appear strange to you.
- If you are waiting on someone, wait in the lobby area, not outside.
- Don't be afraid to ask for help.

Classroom : the following rules apply to classroom usage:

- No smoking
- Do eating or drinking
- No Cell Phones

Use Of Facilities : students are expected to take general care in the use of all College facilities.