

TERMS AND CONDITIONS FOR SALES REPRESENTATIVE EXAMINATIONS

The examination pursuant to Regulation 37 of the Insurance Regulations for Sales Representatives engaged in General Insurance Business under the new syllabus.

The examination will cover the General Classes of Insurance Business, that is, Liability Insurance, Marine Aviation and Transport, Motor Vehicle Insurance, Pecuniary Loss, Accident/Sickness and Health and Property Insurance.

COST OF EXAM:

CLASS OF BUSINESS
J\$9,300.00

Kindly contact us for additional information,

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Visit us on Facebook: College of Insurance
and Professional Studies

- 1.Registration for Course is SEPARATE from Registration for Examination.
2. Examination fees are NON-REFUNDABLE.
3. ALL Applicants MUST complete an Examination Registration Form and submit with the relevant examination fee. Application forms without the requisite fees will not be accepted.
4. ALL application forms MUST include Manager's Name, Signature, date of examination and contact number. The Company stamp MUST also be affixed.
5. Complete Application Form(s) MUST be accompanied by a cover letter signed by the Manager indicating the name(s) of candidate(s) and the particular examinations. Application forms submitted without the corresponding letter will NOT be accepted. A CANDIDATE IS REGISTERED WHEN THE COMPLETED APPLICATION FORM, REQUISITE PAYMENT AND COVER LETTER ARE SUBMITTED BEFORE OR ON THE DUE DATE.
6. Applicants MUST submit a valid form of identification on the date of the examination in order to be allowed to write the examination. Failure to present a valid form of identification will result in the candidate not being allowed to sit the particular examination.
7. Applicants should be informed that ALL ELECTRONIC DEVICES MUST BE TURNED OFF BEFORE ENTERING THE EXAMINATION ROOM. Failure to comply will result in an automatic ejection from the particular examination.
8. A Candidate who has substantial medical reason for missing an examination should submit this in writing within two (2) working days from the date of the missed examination.
9. Deferral from an examination MUST be submitted in writing within five (5) working days from the date of the exam. The deferral will be for the next exam sitting ONLY.

VENUE

College of Insurance & Professional Studies
3-3a Richmond Avenue, Kingston 10.
www.cipsonline.edu.jm

SALES REPRESENTATIVE LICENSING (GENERAL) EXAMINATION DATES 2023



EFFECTIVE JANUARY 2023,
THE PRE-REQUISITE FOR
THE SALES REPRESENTATIVE EXAMINATIONS
IS
INTRODUCTION TO INSURANCE
TUTORIALS FOR THE DIFFERENT CLASSES OF
BUSINESS

COMPULSORY TUTORIALS OFFERED
(Please see tutorial schedule)

DAY(S) AND DATE(S) ARE SUBJECT TO CHANGE

FEBRUARY 2023

DATE	9:00 AM	1:00 PM
February 14, 2023	Motor Vehicle Insurance	Marine Aviation & Transport
February 15, 2023	Property Insurance	Liability Insurance
February 16, 2023	Pecuniary Loss Ins.	Personal Accident/ Sickness & Health

Closing date for submitting completed application and payment: FRIDAY FEBRUARY 3, 2023, BY 4:00 p.m. Late registration fee of \$4,650.00.00 (in addition to the cost of the examination) per class of business will be accepted up to WEDNESDAY FEBRUARY 8, 2023, BY 4:00 p.m.

APRIL 2023

DATE	9:00 AM	1:00 PM
April 18, 2023	Motor Vehicle Insurance	Marine Aviation & Transport
April 19, 2023	Property Insurance	Liability Insurance
April 20, 2023	Pecuniary Loss Ins.	Personal Accident/ Sickness & Health

Closing date for submitting completed application and payment: FRIDAY, APRIL 6, 2023, BY 4:00 p.m. Late registration fee of \$4,650.00.00 (in addition to the cost of the examination) per class of business will be accepted up to WEDNESDAY APRIL 12, 2023, BY 4:00 p.m.

JUNE 2023

DATE	9:00 AM	1:00 PM
June 20, 2023	Motor Vehicle Insurance	Marine Aviation & Transport
June 21, 2023	Property Insurance	Liability Insurance
June 22, 2023	Pecuniary Loss Ins.	Personal Accident/ Sickness & Health

Closing date for submitting completed application and payment: FRIDAY JUNE 9, 2023, BY 4:00 p.m. Late registration fee of \$4,650.00.00 (in addition to the cost of the examination) per class of business will be accepted up to WEDNESDAY JUNE 14, 2023 at 4:00 p.m.

AUGUST 2023

DATE	9:00 AM	1:00 PM
August 15, 2023	Motor Vehicle Insurance	Marine Aviation & Transport
August 16, 2023	Property Insurance	Liability Insurance
August 17, 2023	Pecuniary Loss Ins.	Personal Accident/ Sickness & Health

Closing date for submitting completed application and payment: FRIDAY AUGUST 4, 2023, BY 4:00 p.m. Late registration fee of \$4,650.00 (in addition to the cost of the examination) per class of business will be accepted up to WEDNESDAY AUGUST 9, 2023, at 4:00 p.m.

OCTOBER 2023

DATE	9:00 AM	1:00 PM
October 10, 2023	Motor Vehicle Insurance	Marine Aviation & Transport
October 11, 2023	Property Insurance	Liability Insurance
October 12, 2023	Pecuniary Loss Ins.	Personal Accident/ Sickness & Health

Closing date for submitting completed application and payment: FRIDAY, SEPTEMBER 29, 2023, BY 4:00 p.m. Late registration fee of \$4,650.00.00 (in addition to the cost of the examination) per class of business will be accepted up to WEDNESDAY OCTOBER 4, 2023, at 4:00 p.m.

DECEMBER 2023

DATE	9:00 AM	1:00 PM
December 5, 2022	Motor Vehicle Insurance	Marine Aviation & Transport
December 6, 2022	Property Insurance	Liability Insurance
December 7, 2022	Pecuniary Loss Ins.	Personal Accident/ Sickness & Health

Closing date for submitting completed application and payment: FRIDAY NOVEMBER 24, 2023, BY 4:00 p.m. Late registration fee of \$4,650.00.00 (in addition to the cost of the examination) per class of business will be accepted up to WEDNESDAY NOVEMBER 29, 2022, BY 4:00 p.m.

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