

**EXAMINATION OF SALES REPRESENTATIVE
INSURANCE ACT 2001, REG. 37
APPLICATION FORM**

Please print or type

Name of
Applicant:

Mr./Mrs./Miss/Ms. _____ (Surname) _____ (Christian Name) _____ (Middle Name)

Address: _____

Present or Proposed **Name:** _____

Employer: **Address:** _____

Class(es) of Business to which application applies:
(Tick as applicable)

- Ordinary Long Term Insurance Business Other (please specify)
 Equity Linked Insurance Business

EXAM VENUE: Kingston Montego Bay

Date of Examination

Signature of Applicant **Date**

Name & Signature - Manager of Company/Branch **Date**

Company Stamp

FOR OFFICIAL USE ONLY

Candidate No. (s)	Date Received	Date of Examination	Result(s)

NOTE: Examination fee(s) non-refundable. See Terms and Conditions overleaf

TERMS AND CONDITIONS

1. Registration for Course is **SEPARATE** from registration for the examination.
2. Applicants **MUST** complete an Examination Registration form and submit with a cover letter and the relevant examination fee before the deadline date. **A candidate is considered registered upon receipt of the relevant documents by the College.**
3. Application forms **MUST** include Manager's Name, Signature and contact number, date of examination and the Company's stamp affixed.
4. Complete Application Forms(s) **MUST** accompany a cover letter indicating the name(s) of candidate(s) and the particular examination(s). Application forms submitted by Agents will **NOT** be accepted by the College . Also, **Faxed Application forms are unacceptable.**
5. Applicants **MUST present a valid form of identification on the date of the examination in order to be allowed to write the examination.** Failure to submit a valid form of identification will result in the candidate not being allowed to sit the particular examination.

APPLICANTS WITHOUT A VALID FORM OF IDENTIFICATION WILL NOT BE ALLOWED TO WRITE THE EXAMINATION.

6. **ALL MOBILE PHONES, PAGERS AND ANY OTHER DEVICES MUST BE TURNED OFF BEFORE ENTERING THE EXAMINATION ROOM.** Failure to comply will result in the automatic ejection from the particular examination.
7. If a candidate is unable to sit an exam the College should be informed via written notice at least five working days before the date of the exam.

NOTE:

EXAMINATION TIMES

ORDINARY LONG TERM INSURANCE	-	9:00 A.M. – 11:30 A.M.
EQUITY LINKED INSURANCE	-	2:00 P.M. – 4:30 P.M.

LATE ENTRY FEE

DEADLINE – WEDNESDAY AFTER CLOSING DATE

ORDINARY LONG TERM INSURANCE	-	\$3,150.00
EQUITY LINKED	-	\$3,400.00

Discounts do not apply to late applications

EXAM FORMAT & PASS MARK

- 100 objective type questions (Multiple Choice, True/False)
- To be written in 2 1/2 hours
- Actual marks to be provided to Training Managers for submission to Unit/Branch Managers
- Pass mark for all subject is 65%

EXAM RESULTS

- To be provided to companies within 5 working days from date of exam
- Training Managers from each company is to assume the responsibility for sending out results to their candidates.