

The examination pursuant to
Regulation 37 of the Insurance
Regulations for Sales
Representatives engaged in
Life Insurance Business under
the new syllabus.

The examination will cover the
Life Classes of Insurance
Business, that is, **Ordinary
Long Term and Equity
Linked.**

**COST OF
ORDINARY LONG TERM
EXAM: J\$7,750.00**

**COST OF
EQUITY LINKED EXAM:
J\$8,400.00**

LATE ENTRY FEE

DEADLINE – WEDNESDAY AFTER CLOSING DATE
ORDINARY LONG TERM INSURANCE OLT - \$3,875.00
EQUITY LINKED - \$4,200.00

DISCOUNTS DO NOT APPLY TO LATE APPLICATION

EXAMINATION TIMES

ORDINARY LONG TERM (OLT) INSURANCE BUSINESS
9:00 A.M. – 11:30 A.M.

EQUITY LINKED BUSINESS
1:00 P.M. – 3:30 P.M.

EXAM FORMAT & PASS MARK

- 100 objective type questions (multiple choice, true/false)
- to be written in 2 ½ hours
- actual marks will be submitted to Training Managers for submission to Candidates/Unit/Branch Managers
- pass mark is 65%

EXAM RESULTS

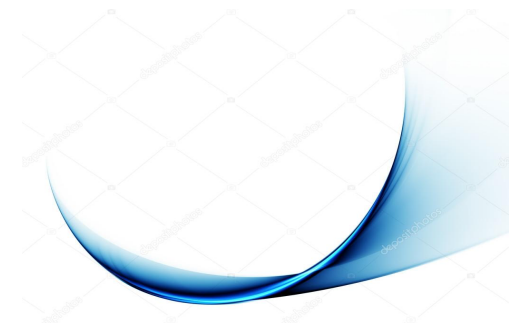
- to be submitted to companies within five (5) working days from the date of the exam(s).
- Training Managers from each company are to assume the responsibility of sending results out to their candidates.

**CANDIDATES WITHOUT A VALID
FORM OF GOVERNMENT ISSUED
IDENTIFICATION WILL NOT BE
ALLOWED TO SIT THE EXAM(S)**



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SALES REPRESENTATIVE LICENSING (LIFE) EXAMINATION DATES 2025



ORDINARY LONG TERM INSURANCE BUSINESS & EQUITY LINKED BUSINESS

Day(s) and Date(s) are subject to change

**PLEASE NOTE EXAMINATION DATES AND CLOSING DATES
FOR SUBMISSION OF COMPLETED APPLICATION FORMS, PAYMENT AND
COVER LETTER**

EXAMINATION DATES	CLOSING DATES FOR SUBMISSION OF EXAMINATION APPLICATION FORM(S) ALONG WITH PAYMENT(S)
FRIDAY, JANUARY 31, 2025	FRIDAY, JANUARY 24, 2025
FRIDAY, FEBRUARY 28, 2025	FRIDAY, FEBRUARY 21, 2025
FRIDAY, MARCH 28, 2025	FRIDAY, MARCH 21, 2025
FRIDAY, APRIL 25, 2025	THURSDAY, APRIL 17, 2025
FRIDAY, MAY 30, 2025	THURSDAY, MAY 22, 2025
FRIDAY, JUNE 27, 2025	FRIDAY, JUNE 20, 2025
FRIDAY, JULY 25, 2025	FRIDAY, JULY 18, 2025
FRIDAY, AUGUST 22, 2025	FRIDAY, AUGUST 15, 2025
FRIDAY, SEPTEMBER 26, 2025	FRIDAY, SEPTEMBER 19, 2025
FRIDAY, OCTOBER 24, 2025	FRIDAY, OCTOBER 17, 2025
FRIDAY, NOVEMBER 28, 2025	FRIDAY, NOVEMBER 21, 2025
FRIDAY, DECEMBER 19, 2025	FRIDAY, DECEMBER 12, 2025

EXAMINATION COST(S)

ORDINARY LONG-TERM INSURANCE **-\$7,750.00**
EQUITY LINKED INSURANCE **-\$8,400.00**

ORDINARY LONG TERM & EQUITY LINKED INSURANCE **\$15,600.00 (both exams
written are on the same date)**

Venue:

The College of Insurance & Professional Studies

3-3a Richmond Avenue, Kingston 10

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**TERMS AND CONDITIONS FOR
SALES REPRESENTATIVE LICENSING EXAMINATIONS**

- Registration for Course is **SEPARATE** from Registration for Examination.
- Examination fees are **NON-REFUNDABLE**.
- ALL** Applicants **MUST** complete an Examination Registration Form and submit with the relevant examination fee by the deadline date. Application forms without the requisite fees will not be accepted.
- ALL** application forms **MUST** include Manager's Name, Signature, date of examination and contact number. The Company stamp **MUST** also be affixed.
- Complete Application Form(s) **MUST** be accompanied by a cover letter signed by the Manager indicating the name(s) of candidate(s) and the particular examinations. Application forms submitted without the corresponding letter will **NOT** be accepted.

A CANDIDATE IS REGISTERED WHEN THE COMPLETED APPLICATION FORM, REQUISITE PAYMENT AND COVER LETTER ARE SUBMITTED BEFORE OR ON THE DUE DATE.
- Applicants **MUST** submit a **VALID FORM OF GOVERNMENT ISSUED IDENTIFICATION** on the date of the examination in order to be allowed to write the examination. Failure to present a valid form of identification will result in the candidate not being allowed to sit the particular examination.
- Applicants should be informed that **ALL ELECTRONIC DEVICES MUST BE TURNED OFF BEFORE ENTERING THE EXAMINATION ROOM**. Failure to comply will result in an automatic ejection from the particular examination.
- A Candidate who has substantial medical reason for missing an examination should submit this in writing within two (2) working days from the date of the missed examination.
- Deferral from an examination **MUST** be submitted in writing within five (5) working days **BEFORE** the commencements of the exams. The deferral will be for the next exam sitting **ONLY**.

The College of Insurance & Professional Studies 3-3a Richmond Avenue, Kingston 10. Visit www.cipsonline.edu.jm for more information.