

The examination pursuant to Regulation 37 of the Insurance Regulations for Sales Representatives engaged in General Insurance Business under the new syllabus.

The examination will cover the General Classes of Insurance Business, that is, Liability Insurance, Marine Aviation and Transport, Motor Vehicle Insurance, Pecuniary Loss, Accident/Sickness and Health and Property Insurance.

COST OF EXAM:

CLASS OF BUSINESS
J\$10,200.00

Kindly contact us for additional information,

3a Richmond Avenue, Kingston 10.
Tel: (876)929-3330, (876)929-6146,
(876)929-6159
Digicel: (876)383-2411
Fax: (876)929-6117

E-mail: info@cipsonline.edu.jm

Website: www.cipsonline.edu.jm

Visit us on Facebook: College of Insurance
and Professional Studies

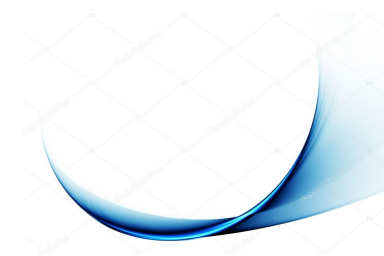
TERMS AND CONDITIONS FOR SALES REPRESENTATIVE EXAMINATIONS

1. Registration for Course is SEPARATE from Registration for Examination.
2. Examination fees are NON-REFUNDABLE.
3. ALL Applicants MUST complete an Examination Registration Form and submit with the relevant examination fee. Application forms without the requisite fees will not be accepted.
4. ALL application forms MUST include Manager's Name, Signature, date of examination and contact number. The Company stamp MUST also be affixed.
5. Complete Application Form(s) MUST be accompanied by a cover letter signed by the Manager indicating the name(s) of candidate(s) and the particular examinations. Application forms submitted without the corresponding letter will NOT be accepted. A CANDIDATE IS REGISTERED WHEN THE COMPLETED APPLICATION FORM, REQUISITE PAYMENT AND COVER LETTER ARE SUBMITTED BEFORE OR ON THE DUE DATE.
6. Applicants MUST submit a valid form of identification on the date of the examination in order to be allowed to write the examination. Failure to present a valid form of identification will result in the candidate not being allowed to sit the particular examination.
7. Applicants should be informed that ALL ELECTRONIC DEVICES MUST BE TURNED OFF BEFORE ENTERING THE EXAMINATION ROOM. Failure to comply will result in an automatic ejection from the particular examination.
8. A Candidate who has substantial medical reason for missing an examination should submit this in writing within two (2) working days from the date of the missed examination.
9. Deferral from an examination MUST be submitted in writing within five (5) working days from the date of the exam. The deferral will be for the next exam sitting ONLY.

VENUE

College of Insurance & Professional Studies
3-3a Richmond Avenue, Kingston 10.
www.cipsonline.edu.jm

SALES REPRESENTATIVE LICENSING (GENERAL) EXAMINATION DATES 2025



EFFECTIVE JANUARY 2023,
THE PRE-REQUISITE FOR
THE SALES REPRESENTATIVE EXAMINATIONS
IS
INTRODUCTION TO INSURANCE COURSE
FOR THE DIFFERENT CLASSES OF BUSINESS

COMPULSORY TUTORIALS OFFERED
(Please see tutorial schedule)

DAY(S) AND DATE(S) ARE SUBJECT TO CHANGE

FEBRUARY 2025

DATE	9:00 AM	1:00 PM
February 10, 2025	Motor Vehicle Insurance	
February 11, 2025	Property Insurance	Liability Insurance
February 12, 2025	Personal Accident/ Sickness & Health	
February 17, 2025	Pecuniary Loss Ins.	Marine Insurance

Closing date for submitting completed application and payment: FRIDAY JANUARY 31, 2025, BY 4:00 p.m. Late registration fee of **\$5,100.00** (in addition to the cost of the examination) per class of business will be accepted up to WEDNESDAY FEBRUARY 5, 2025, BY 4:00 p.m.

APRIL 2025

DATE	9:00 AM	1:00 PM
April 14, 2025	Motor Vehicle Insurance	
April 15, 2025	Property Insurance	Liability Insurance
April 16, 2025	Personal Accident/ Sickness & Health	
April 22, 2025	Pecuniary Loss Ins.	Marine Insurance

Closing date for submitting completed application and payment: FRIDAY, APRIL 4, 2025, BY 4:00 p.m. Late registration fee of **\$5,100.00** (in addition to the cost of the examination) per class of business will be accepted up to WEDNESDAY APRIL 9, 2025, BY 4:00 p.m.

JUNE 2025

DATE	9:00 AM	1:00 PM
June 16, 2025	Motor Vehicle Insurance	
June 17, 2025	Property Insurance	Liability Insurance
June 18, 2025	Personal Accident/ Sickness & Health	
June 23, 2025	Pecuniary Loss Ins.	Marine Aviation & Transport

Closing date for submitting completed application and payment: FRIDAY JUNE 6, 2025, BY 4:00 p.m. Late registration fee of **\$5,100** (in addition to the cost of the examination) per class of business will be accepted up to WEDNESDAY JUNE 11, 2025, at 4:00 p.m.

AUGUST 2025

DATE	9:00 AM	1:00 PM
August 11, 2025	Motor Vehicle Insurance	
August 12, 2025	Property Insurance	Liability Insurance
August 13, 2025	Personal Accident/ Sickness & Health	
August 18, 2025	Pecuniary Loss Ins	Marine Aviation & Transport

Closing date for submitting completed application and payment: THURSDAY JULY 31, 2025, BY 4:00 p.m. Late registration fee of **\$5,100.00** (in addition to the cost of the examination) per class of business will be accepted up to TUESDAY AUGUST 5, 2025, at 4:00 p.m.

OCTOBER 2025

DATE	9:00 AM	1:00 PM
October 13, 2025	Motor Vehicle Insurance	
October 14, 2025	Property Insurance	Liability Insurance
October 15, 2025	Personal Accident/ Sickness & Health	
October 20, 2025	Pecuniary Loss Ins.	Marine Aviation & Transport

Closing date for submitting completed application and payment: FRIDAY, OCTOBER 3, 2025, BY 4:00 p.m. Late registration fee of **\$5,100.00** (in addition to the cost of the examination) per class of business will be accepted up to WEDNESDAY OCTOBER 8, 2025, at 4:00 p.m.

DECEMBER 2025

DATE	9:00 AM	1:00 PM
December 8, 2025	Motor Vehicle Insurance	
December 9, 2025	Property Insurance	Liability Insurance
December 10, 2025	Personal Accident/ Sickness & Health	
December 15, 2025	Pecuniary Loss Ins.	Marine Aviation & Transport

Closing date for submitting completed application and payment: FRIDAY NOVEMBER 28, 2025, BY 4:00 p.m. Late registration fee of **\$5,100.00** (in addition to the cost of the examination) per class of business will be accepted up to WEDNESDAY DECEMBER 3, 2025, BY 4:00 p.m.

College of Insurance & Professional Studies 3-3a Richmond Avenue, Kingston 10. Visit www.cipsonline.edu.jm for more information.